

**GROWTH, ECONOMIC DEVELOPMENT AND  
COMMUNITIES CABINET COMMITTEE**

**Thursday, 1st February, 2018**

**10.00 am**

**Darent Room, Sessions House, County Hall,  
Maidstone**





## **AGENDA**

### **GROWTH, ECONOMIC DEVELOPMENT AND COMMUNITIES CABINET COMMITTEE**

**Thursday, 1 February 2018 at 10.00 am**  
**Darent Room, Sessions House, County Hall,**  
**Maidstone**

Ask for: **Georgina Little**  
Telephone: **03000 414043**

*Tea/Coffee will be available 15 minutes before the start of the meeting*

#### **Membership (16)**

Conservative (13): Mr S Holden (Vice-Chairman), Mrs R Binks, Mr A Booth,  
Mr A H T Bowles, Mr D Butler, Mr A Cook, Mr J A Kite, MBE,  
Mr G Lymer, Mr P J Messenger, Mr H Rayner, Mr A M Ridgers and  
Mr J Wright , Vacancy

Liberal Democrat (2): Mr I S Chittenden and Mr A J Hook

Labour (1) Mr D Farrell

#### **Webcasting Notice**

Please note: this meeting may be filmed for the live or subsequent broadcast via the Council's internet site or by any member of the public or press present. The Chairman will confirm if all or part of the meeting is to be filmed by the Council.

By entering into this room you are consenting to being filmed. If you do not wish to have your image captured please let the Clerk know immediately

#### **UNRESTRICTED ITEMS**

*(During these items the meeting is likely to be open to the public)*

1 Introduction/Webcast announcements

2 Membership

To note that following Mr Whiting's appointment as Cabinet Member for Planning, Highways, Transport and Waste he is no longer able to serve as a Member of this Committee.

3 Apologies and Substitutes

To receive apologies for absence and notification of any substitutes present

4 Election of Chairman

- 5    Declarations of Interest by Members in items on the Agenda  
To receive any declarations of interest made by Members in relation to any matter on the agenda. Members are reminded to specify the agenda item number to which it refers and the nature of the interest being declared
- 6    Minutes of the meeting held on 21 November 2017 (Pages 7 - 18)  
To consider and approve the Minutes as a correct record
- 7    Verbal updates by Cabinet Members  
To receive verbal updates from Mr Mike Hill, Cabinet Member for Community and Regulatory Services and Mr Mark Dance, Cabinet Member for Economic Development.
- 8    Visit Kent Presentation
- 9    Libraries, Registration and Archive (LRA) Service (Pages 19 - 80)
  - 9.1 Libraries Registration and Archives half-year performance update against the service specification 2017-2018  
  
To comment and note the progress LRA has made to date in 2017-18
  - 9.2 Proposed Changes to Opening hours of the Archive Search Room at Kent History and Library Centre  
  
To discuss and consider the details of the report and endorse the recommendation to progress to public consultation on the proposed changes to the opening hours of the Archive search room.
  - 9.3 Developer Contributions and Kent's Library Service  
  
This report explains the background to developer contributions, how contributions are calculated and collected for the Council and how these are then used by the library service.
- 10   Employer Guilds, Adult Skill Forums and their role in addressing the employment and skills needs of the County (Pages 81 - 88)  
To note the content of the report and recognise the need for co-ordinated action to improve skill levels in the context of the County's response to the Government's Industrial Strategy.
- 11   European Funding (Pages 89 - 100)  
To note the report that provides an update on the state of play for EU funding programmes and EU funded projects in Kent.

12 Members' recent visit to Swale Borough (Pages 101 - 106)

To receive and note the report that summarises the outcomes of the recent visit by KCC Members to Swale Borough and outlines plans for further proposed visits to other Kent districts during the first half of 2018.

13 Financial Matters (Pages 107 - 112)

13.1 Budget Monitoring 2017-2018

To note the revenue and capital forecast variances from budget for 2017-18 that are within the remit of this Cabinet Committee, based on the October monitoring reported to Cabinet on 15 January 2018.

13.2 Draft 2018-19 Budget and 2018-20 Medium Term Financial Plan

To note the draft budget and MTFP and make suggestions to: the Cabinet Member for Finance; the Cabinet Member for Economic Development and the Cabinet Member for Community and Regulatory Services on any other issues which should be reflected in the draft budget and MTFP prior to Cabinet on the 5 February 2018 and County Council on the 20 February 2018.

14 Work Programme 2018 - 2019 (Pages 113 - 120)

To receive a report by the General Counsel that gives details of the proposed Work Programme for this Cabinet Committee.

**EXEMPT ITEMS**

*(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)*

Benjamin Watts  
General Counsel  
03000 416814

**Wednesday, 24 January 2018**

*Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.*